



SADDLEBACK COLLEGE

28000 Marguerite Parkway • Mission Viejo, CA 92692
949.582.4500 • www.saddleback.edu

Saddleback College Adult Education

AESL 703 BEGINNING HIGH-ADULT EDUCATION ENGLISH AS A SECOND LANGUAGE Non-Credit #12840 Summer 2025 Class

Instructor: Ioan Elvis Sersea, M.A., M.A.T.

Email Address: isersea@saddleback.edu

Office Hours: Tuesday, Wednesday, Thursday (After class 9:15 p.m. -9:45 p.m.)

Class Times: Tuesday, Wednesday, Thursday 5:30 p.m. – 9:15 p.m.

Class Dates: 6/3/2025 to 8/2/2025

Class Location: Online via Zoom and Canvas Assignments:

Login to Canvas via: <https://saddleback.edu> or

<https://online.saddleback.edu/courses/6000~24975> (Make sure you use your Saddleback username/password)

Login to Zoom via the following link: <https://saddleback-edu.zoom.us/j/86219978773?pwd=pWsB3ib6EI7C92WdhI5D6FUM0fwyvG.1>

Welcome to Adult ESL 703 Beginning High! I am excited to be working with you this semester. As an English Learner who learned American English after moving to the United States from Romania more than 42 years ago, I understand and appreciate the efforts of English learners to increase English fluency. My name is Ioan Elvis Sersea, M.A., M.A.T.. Call me Maestro Sersea. My preferred method of contact is by email. Whenever you have a question about the course, feel free to contact me. I will be happy to help.

Important Dates:

- First day of class: Tuesday, June 3 😊
- No Class: Thursday, June 19 (Juneteenth National Independence Day)
- No Class: Thursday, July 3 (Friday, July 4 is Independence Day)

- Last day of class: Thursday, July 31 😊

Materials:

- **Textbook:** Ventures Level 2, 3rd Edition (blue book) ISBN 9781108449564. Free textbooks are available for rent at the library, on the 2nd floor.
- **Burlington English software:** Pending availability, I will provide you with free login information. <https://www.burlingtonenglish.com/> AFTER you complete this online survey: <https://app.quizify.io/funnel/9457fc28ceb408103e13533e4a5b6bd1>
- **Canvas:** In addition to our Zoom meetings, this summer class requires 5 hours of asynchronous work per week. This course requires the use of Canvas and a device with reliable access to the internet. Additionally, third party applications may be used. This class meets via Zoom during all of the days/times that are listed on the course schedule. There will be weekly course materials, assignments and other information in Saddleback's Canvas (about 5 hours per week). I will show you how to use Canvas. You will log on with your Saddleback student username and password. If you have any problems logging on, contact Student Technical Support for assistance. If you have never used Canvas before, I recommend you watch these video tutorials. <https://resources.instructure.com/courses/32/pages/canvas-student-tour-videos>
Click here for Canvas ➡ <https://canvas.saddleback.edu/login/ldap>
- **Email:** Access to Saddleback College email
- Saddleback Adult Education YouTube ↓
[Adult Ed Saddleback College - YouTube](#)

Class Policies:

- **Attendance** 😊
You are expected to attend every class meeting. Please log-in on time. Zoom class begins at 5:30 p.m. Your presence, participation and assignments are indicators of your attendance in our classroom. You will be dropped from class after missing six hours of class time without communicating with the instructor.
- **Class Etiquette** 😊
Please be respectful of the diverse cultures and backgrounds of all your classmates, as

you work together and support each other in reaching your English language goals. Any comments that are racist, homophobic, sexist, ageist or disrespectful will not be tolerated. All opinions and differences will be accepted in this safe environment. Be polite, sensitive when responding to others. Avoid negative language or being critical.

- **Academic Integrity**

All students are responsible for understanding and following the student academic honesty found in the following documents:

Student Conduct:

[Student Discipline | Saddleback College](#)

Student Handbook:

[Handbook 2024-2025](#)

- **Plagiarism**

Plagiarism is the inclusion in total or part of another's words, ideas, work, material or data as one's own. It will not be tolerated. You must produce your own work.

Course Description:

This is a non-credit, open enrollment life skills course within the Adult Education Department that is designed for students who have basic English language skills. Students will learn and communicate in everyday situations and build a larger vocabulary through listening, speaking, reading, writing and grammar activities. There will be emphasis on comprehending simple conversations, communicating survival needs, reading phrases and simple sentences, and performing communicative written tasks. This summer class requires 5 hours of asynchronous work per week. This course requires the use of Canvas and a device with reliable access to the internet. Additionally, third party applications may be used. This class meets Face-to-Face on Saddleback College Campus during all of the days/times that are listed on the course schedule.

Student Learning Outcomes (SLO):

1. Demonstrate achievement in reading comprehension through CASAS reading score of 201 or higher.
2. Demonstrate achievement in listening through a CASAS listening score of 200 or higher.
3. Recognize acceptable cultural norms in the United States and compare those of a different country.

Learning Objectives:

Course Content - Learning Objectives

Upon completion of this course, the student will be able to:

1. Identify or use appropriate language for informational purposes (e.g., to identify, describe, ask for information, state needs, command, agree or disagree, ask permission)
2. Identify or use various methods to purchase goods and services, and make returns and

exchanges

3. Identify driving regulations and procedures to obtain a driver's license Identify emergency numbers and place emergency calls
4. Communicate with a doctor or other medical staff regarding condition, diagnosis, treatment, concerns, etc.
5. Identify procedures involved in interviewing for a job, such as arranging for an interview, acting and dressing appropriately, and selecting appropriate questions and responses
6. Analyze information about the structure of government and the political system, including federal, state and local Identify information needed to solve a given problem (ask for cross streets in order to navigate to a given location)
7. Identify or make inferences through inductive and deductive reasoning to hypothesize, predict, conclude, and synthesize (after listening to a portion of a reading passage, student will make predictions on conclusion of passage)
8. Distinguish fact from opinion, and determine what is mandatory and what is discretionary

Grading Policy:

Students will receive one of the following noncredit grades at the end of the semester. Grading will be determined based on participation, assignments, and weekly assessments.

- Pass(P)
- Satisfactory Progress (SP)
- No Pass (NP)

Activities

- Participate in class activities: dialogues, discussions, reviews, and lectures. Additionally, this summer class requires 5 hours of asynchronous work per week

Assignments

- Complete assignments on time, independently, and use lecture notes as a reference as needed.
 - Review lecture notes daily (increases understanding of lecture topics)
 - Write and edit new lecture notes in your notebook after each class (increases understanding of lecture topics)
 - Listen & repeat dialogues to improve pronunciation, increase listening skills, and develop vocabulary
 - Speaking: say dialogues aloud in front of a mirror (improves speaking skills and increases confidence)
 - Weekly Skills Review & Practice: grammar, listening, pronunciation, reading, speaking, writing, & Burlington English activities (increase understanding and develop your English fluency skills)
- This summer class requires 5 hours of asynchronous work per week. This course requires the use of Canvas and a device with reliable access to the internet. Additionally, third party applications may be used. This class meets Face-to-Face on Saddleback College Campus during all of the days/times that are listed on the

course schedule.

Methods of grading

The total number of points possible per week are 100. The total number of points possible per Summer term are 900. Students can also complete the Extra Credit assignment to earn an additional 100 points to help with the final grade.

- Participation (in class and online) - 33% / 33 points per week / 11 points per day attended
- Assignments - 33% / 33 points per week
- Assessments, Exams, Tests, and Quizzes - 34% / 34 points per week

Weekly Assignments:

- Weekly Zoom Attendance and Participation: Speaking, Listening, Reading, Writing Activities (33 points)
- Asynchronous Work (available in Canvas under “Modules”) including online assignments and/or Burlington English (33 points)
- Assessments (34 points)

Tips For Success in This Course:

- Complete all assignments.
- Attend all class meetings. You don't want to miss any lessons.
- Stay on top of coursework. It's very challenging when you fall behind.
- Participate in all the discussions and group activities.
- Use Burlington English (if available).
- Get tutoring.
- Ask questions.

Weekly Schedule (Subject to change):

Week	Unit Topic, Module or Outcome Covered	EL Civics and Life Skills	Grammar Focus
<u>Week 1</u> 6/3-6/5 <i>Ventures</i> Welcome Unit 1: Personal Information Asynchronous Work: Complete Modules 0 and 1 in Canvas <i>Burlington Core High</i> <i>Beginners</i>	Topic: Introductions -Describing skills -Giving personal information -Describing height, hair, and eyes -Describing clothing -Describing habitual actions -Describing actions in the present	-Talking about your skills -Reading an order form	-Review of <i>be</i> present and past -Review of present and past of regular and irregular verbs -Adjective order -Present continuous vs. simple present <i>-and...too..., and... either, and but...</i>

Welcome Module Module 1: Personal Information WEEK 1 ASSESSMENT			
<u>Week 2</u> 6/10-6/12 <i>Ventures</i> Unit 2: At school Asynchronous Work: Complete Module 2 in Canvas <i>Burlington Core High</i> <i>Beginners</i> Module 2: Education WEEK 2 ASSESSMENT	Topic: The classroom -Offering advice -Describing wants -Describing future plans	-Reading course descriptions -Setting short-term goals -Identify internet uses and communication techniques	- <i>Want</i> and <i>need</i> -The future with <i>will</i> , <i>be going to</i> , and the present continuous
<u>Week 3</u> 6/17-6/19 (6/19 is a Holiday/No Class) <i>Ventures</i> Unit 3: Friends and Family Asynchronous Work: Complete Module 3 in Canvas <i>Burlington Core High</i> <i>Beginners</i> Module 3: Getting a job WEEK 3 ASSESSMENT	Topic: Family -Describing past actions -Describing daily activities	-Reading a chart about people's views -Interpret an online communication	-Review of simple past of regular and irregular verbs -Simple present vs. simple past -Collocations with <i>make</i> and <i>do</i> ; <i>play</i> and <i>go</i>
<u>Week 4</u> 6/24-6/26 <i>Ventures</i> Unit 4: Health Asynchronous Work: Complete Module 4 in Canvas <i>Burlington Core High</i> <i>Beginners</i> Module 4: Money Matters WEEK 4 ASSESSMENT	Topic: Health problems -Identifying appropriate action after an accident -Asking for and giving advice -Expressing necessity -Showing understanding	-Reading medicine labels -Understanding a warning label -Talking to a doctor	- <i>Should</i> - <i>Have to</i> + verb - <i>Must</i> , <i>must not</i> , <i>have to</i> , <i>don't have to</i> -Quantifiers
<u>Week 5</u> 7/1-7/3 (7/3 is a Holiday –	Topic: Places and directions	-Reading a bus schedule	- <i>How often</i> / <i>How long</i> questions

No Class) <i>Ventures</i> Unit 5: Around Town Asynchronous Work: Complete Module 5 in Canvas <i>Burlington Core High Beginners</i> Module 5: Health WEEK 5 ASSESSMENT	-Identifying methods of transportation -Describing number of times -Describing length of time	-Reading a train schedule -Reading an airline schedule -Write an email	-Adverbs of frequency -The preposition <i>to</i> with movement
<u>Week 6</u> <u>7/8-7/10</u> <i>Ventures</i> Unit 6: Time Asynchronous Work: Complete Module 6 in Canvas <i>Burlington Core High Beginners</i> Module 6: In the Workplace WEEK 6 ASSESSMENT	Topic: Daily activities and time -Describing major events in the past -Inquiring about past events	-Reading an application for a marriage license -Describing important life events in sequence	- <i>When</i> questions and simple past -Time phrases - <i>Someone, some, anyone, everyone,</i> and <i>no one</i> -Gerunds and Infinitives
<u>Week 7</u> <u>7/15-7/17</u> <i>Ventures</i> Unit 7: Shopping Asynchronous Work: Complete Module 7 in Canvas <i>Burlington Core High Beginners</i> Module 7: Safety WEEK 7 ASSESSMENT	Topic: Food and money -Comparing price and quality -Comparing two things -Comparing three or more things	-Reading a sales receipt -Making a budget	-Comparatives -Superlatives - <i>One, the other, some, the others</i> - <i>Too</i> and <i>enough</i>
<u>Week 8</u> <u>7/22-7/24</u> <i>Ventures</i> Unit 8: Work Asynchronous Work: Complete Module 8 in Canvas <i>Burlington Core High Beginners</i> Module 8: Housing	Topic: Jobs and skills -Identifying job duties -Describing work history	-Reading a timesheet -Reading email	- <i>What</i> and <i>where</i> questions and simple past -Conjunctions <i>and, or, but</i> -Past and present ability with <i>could, couldn't, can, can't</i>

WEEK 8 ASSESSMENT			
Week 9 7/29-7/31 <i>Ventures</i> Unit 9: Daily Living Asynchronous Work: Complete Module 9 in Canvas <i>Burlington Core High Beginners</i> Module 9: In the Community <i>Burlington Core High Beginners</i> Module 10: Government & Law WEEK 9 ASSESSMENT	Topic: Home responsibilities -Asking for recommendations -Requesting help politely -Agreeing to a request -Refusing a request politely Topic: Free-time activities -Making offers politely -Responding to offers politely	-Reading a customer invoice for services and repairs -Reading a formal invitation to a party	-Requests with <i>can, could, will, would</i> -Which questions and simple present -Let's and let's not -Would you like...? -Direct and indirect objects -There is/there are and there was/there were
END OF SEMESTER			

Saddleback College Resources for Students

Adult Education Staff Support

Call this number to get support from our staff: 949-348-6850

Adult ESL Website

[Adult Education ESL/Citizenship | Saddleback College](#)

[Welcome to Adult Education | Saddleback College](#)

Student Tech Support

Student Tech Support will be available via email scstudenttechsupport@saddleback.edu, phone (949) 582-4363 and Zoom by request Monday through Thursday from 8:00 am to 7:00 pm and Friday from 8:00 am to 2:00 pm. Please visit the [Technical Help - Student Support](#) page for more information.

Tutoring

To join AESL Tutoring, you must register for TU300 in MySite (ticket # 11240). AESL tutoring and conversation groups will be offered at Saddleback College (LRC 212). Please refer to the tutoring website for more information: [Saddleback College Tutoring Center](#)

ESL Counselors



BILINGUAL COUNSELING SUMMER 2025

Provided by Saddleback College Counseling Center

May 27, 2025 - July 24, 2025				
Day	Time	Language	Counselor	Location
Monday	8:00 AM - 1:00 PM	Farsi / English	Maryam Afshari	Gateway
Monday	1:00 PM - 6:00 PM	Spanish / English	Jeanette Esquivel	Gateway
Tuesday	1:00 PM - 6:00 PM	Spanish / English	Selene Roman	Gateway
Tuesday	8:00 AM - 1:00 PM	Farsi / English	Maryam Afshari	Gateway
Wednesday	1:00 PM - 6:00 PM	Spanish / English	Abigail Vivas-Orozco	Gateway
Wednesday	8:00 AM - 1:00 PM	Farsi / English	Maryam Afshari	Gateway
Thursday	1:00 PM - 6:00 PM	Spanish / English	Abigail Vivas-Orozco	Gateway

Students are welcome to meet with counselors to ask about any of the following:

- Academic Counseling
- Personal Counseling
- Career Counseling
- Resources, Tutoring, and Financial Aid Information
- Register for Free Adult ESL, Citizenship, HSE, or OASIS Courses
- Certificates, Degrees and Awards
- Plan and Register for Credit Courses
- Choose a Major/Career
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Saddleback Adult Education Assistance

To schedule a counseling appointment or for more information, please call or email: (949) 348-6850 scadulter@saddleback.edu ;Hablamos Español!

Saddleback College does not discriminate on the basis of race, color, national origin, sex,

disability, or age in its programs and activities. The following person has been designated to handle inquiries regarding the non-discrimination policies or practices: **Dr. Jennifer LaBounty, Saddleback College Vice President for Student Services and Title IX Officer, Saddleback College, 28000 Marguerite Parkway, Mission Viejo, CA 92692, (949) 582-4566, jlabounty@saddleback.edu.**

It is the policy of SOCCCD to fully comply with the requirements of the Americans with Disabilities Act (Board Policy 3425). Consistent with that policy, this material is available in alternative formats (such as large print, braille or accessible electronic text). Such materials and other disability accommodations will be provided as needed for program access, upon request. For needed accommodations or alternate formats please contact: **Penny Skaff, Ed.D., Dean, Counseling and Special Programs and Section 504/Title II Coordinator, 28000 Marguerite Parkway, Mission Viejo, CA 92692, (949)-582-4572, TTY/Videophone: (949) 582-4430, pskaff@saddleback.edu.**

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES

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Students with Disabilities

If you feel that you might have a disability-related educational limitation, you can get help at the Disabled Students Programs and Services (DSPS). you can get more information here:

[Disabled Students Programs and Services \(DSPS\) | Saddleback College](#)

Click here for more student support services: [Student Support | Saddleback College](#)

Student Health and Wellness Center



scstudenthealth@saddleback.edu Office Location
(949) 582-4606



Fall & Spring Hours

- Monday - Thursday: 8 a.m. - 5 p.m.
- Friday: 8 a.m. - 3 p.m.
- Closed daily for lunch: 12 - 1 p.m.
- Closed on Weekends and Holidays

Student Handbook: [Handbook 2024-2025](#)

Student Code of Conduct: [Student Discipline | Saddleback College](#)

Technical Video Tutorials: [How to Login Canvas ConferZoom ENGLISH](#)

Unauthorized Classroom Recordings:

"Other than Disabled Students Programs and Services (DSPS) directed auxiliary aids and academic accommodations, the use of any electronic listening or recording device in any classroom is prohibited without the explicit prior consent of the instructor (ca ed code sec. 78907). It is in violation of South Orange County Community College District (SOCCCD) policies (BP 5401 & AR 5401) which address student conduct. It is also a crime to record any private communication, such as a classroom lecture, without the consent of all parties to the conversation (Cal. Penal Code § 632). violation of such rules may result in disciplinary action."